

# OPERATING INSTRUCTIONS FOR

# *Mrs. Tea*<sup>™</sup>

Models HTMX10 and HTMX20D



FOR HOUSEHOLD USE ONLY  
FOR QUESTIONS OR SERVICE, CALL

## **I-800-MR COFFEE**

I-800-672-6333 (U.S.A. & Canada)

Monday through Friday,  
8:30 am to 5:00 pm Eastern Standard Time

*Sunbeam*

# IMPORTANT SAFEGUARDS

When using electrical appliances, basic safety precautions should always be followed to reduce the risk of fire, electric shock, and/or injury to persons, including the following:

1. **Read all instructions before using the machine.**
2. Do not touch hot surfaces. Use handles or knobs.
3. To protect against electric shock, do not immerse cord, plugs, or machine in water or other liquid.
4. Close adult supervision is necessary when this appliance is used by or near children.
5. Turn control switch to OFF and unplug from outlet when the automatic hot tea maker or clock is not in use and before cleaning. Allow to cool before putting on or taking off parts, and before cleaning the appliance.
6. Do not operate any appliance with a damaged cord or plug or after the appliance malfunctions, or has been damaged in any manner. Return this appliance only to the nearest authorized service center for examination, repair or adjustment.
7. The use of accessories or attachments not recommended by Mr. Coffee may cause hazards or injuries.
8. Do not use outdoors.
9. Do not let cord hang over edge of table or counter, or touch hot surfaces.
10. Do not place this appliance on or near a hot gas or electric burner or in a heated oven.
11. To disconnect, turn any control to 'off', then remove plug from **wall** outlet.
12. Do not use appliance for other than intended use.
13. Use on a hard, flat level **surface** only, to avoid interruption of air flow underneath the appliance.
14. **Ceramic Tea Pot Use and Care**  
Breakage may occur if the following instructions are not followed:  
**Use only** ceramic tea pots specifically designed for the Mrs. Tea™ automatic hot tea makers.
  - a. This ceramic tea pot is designed for use with your Mrs. Tea™ automatic hot tea maker and therefore must never be used on a rangetop or in any oven, including a microwave.
  - b. Do not set a hot ceramic tea pot on a wet or cold surface.
  - c. Do not use a cracked ceramic tea pot or a ceramic hot tea pot having a cracked or broken handle.
  - d. Do not clean the ceramic tea pot with cleansers, steel wool pads, or other abrasive materials.
  - e. Avoid sharp blows, scratches, or rough handling.
  - f. Always let the ceramic tea pot cool before running water over, or in it.
  - g. Do not remove the knuckle guard. It protects your knuckles from the hot ceramic tea pot when serving.
  - h. **Ceramic tea pot is not dishwasher safe.**
15. **WARNING:** To reduce the risk of fire or electric shock, do not remove any service covers. No user serviceable parts inside. Repair should be done by authorized personnel only.

# SAVE THESE INSTRUCTIONS

# SPECIAL CORD SET INSTRUCTIONS

1. A short power supply cord is provided to reduce the hazards resulting from becoming entangled in or tripping over a longer cord.
  2. An extension cord may be purchased and used if care is exercised in its use.
  3. If an extension cord is used, the marked electrical rating of the extension cord must be at least 10 amps and 120 volts. The resulting extended cord must be arranged so that it will not drape over the counter top or table top where it can be pulled on by children or tripped over accidentally.
- \* **This appliance has a polarized plug (one blade is wider than the other). To reduce the risk of electric shock, this plug will fit in a polarized outlet only one way. If the plug does not fit fully in the outlet, reverse the plug. If it still does not fit, contact a qualified electrician. Do not modify the plug in any way.**

## ***If Service Is Required, Do Not Return to Your Store***

**For Service, call 1-800-M COFFEE (1-800-872-8333 U.S.A. & Canada)**  
8:30 a.m. to 5:00 p.m. Eastern Standard Time, Monday through Friday

**To assist us in sewing you, please have the model number (HTMX10 or HTMX20D) and date of purchase available.**

All repairs must be made by Mr. Coffee or an authorized Mr. Coffee Service Center. Please call us for assistance or for the location of the nearest authorized Mr. Coffee Service Center. **Please do not return this appliance to your store.**

**We welcome your questions, comments or suggestions.**  
Please include your complete name, address and telephone number.

**Consumer Affairs Department  
MR. COFFEE  
24700 Miles Road  
Bedford Heights, Ohio 44148-1 399**

A Division of Health o meter, Inc.

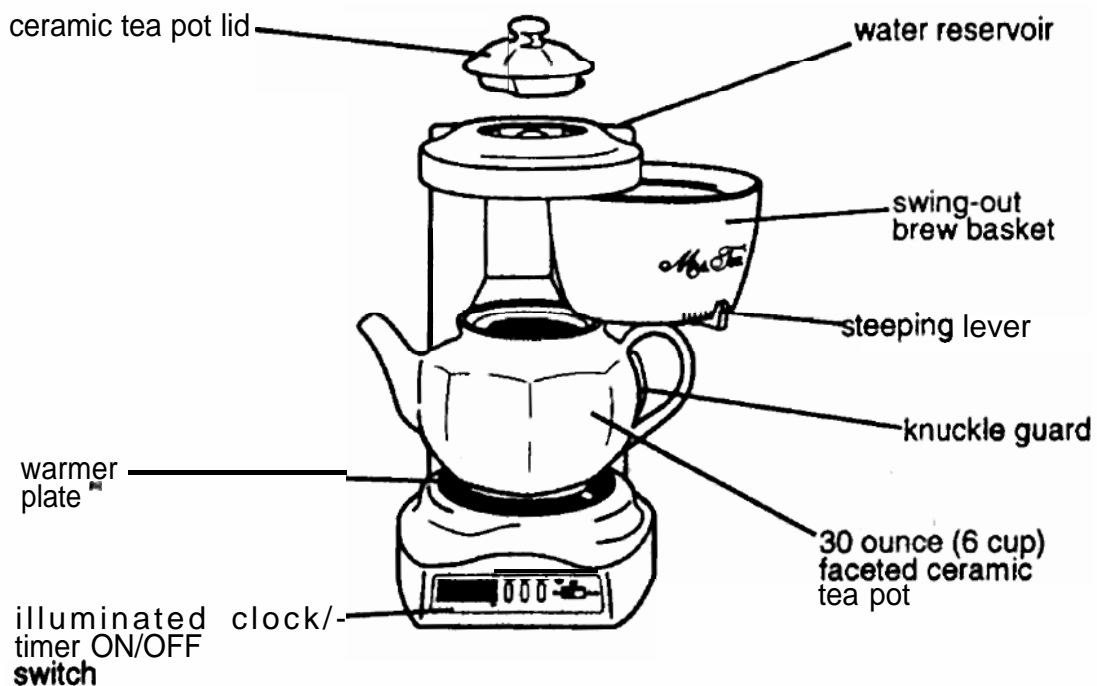
## Introduction

Congratulations! You are the owner of a Mrs. Tea™ Automatic Hot Tea Maker, made by Mr. Coffee®. Mrs. Tea automatically brews hot tea just the way you like it. In about 8 minutes, Mrs. Tea makes 30 ounces - or 6 cups of tea. So sit back, relax, and enjoy a pot of tea made just for you.

Please read all of the instructions in this booklet carefully before you begin to use this appliance. Proper care and maintenance will ensure the long life of this appliance and its trouble-free operation. Save these instructions and refer to them often for cleaning and care tips.

<b>Table of Contents</b>	Page
Important Safeguards .....	2
Cord Set Instructions .....	3
If Service is Required .....	3
Introduction .....	4
Diagram of Parts .....	4
Setting the Clock and Timer.....	5
Steeping Tea .....	6-7
Cleaning Instructions .....	8
Tea Pot Cleaning .....	8
Types of Teas.....	9
Questions & Answers.....	10
Notes.....	11
Limited Warranty.....	12

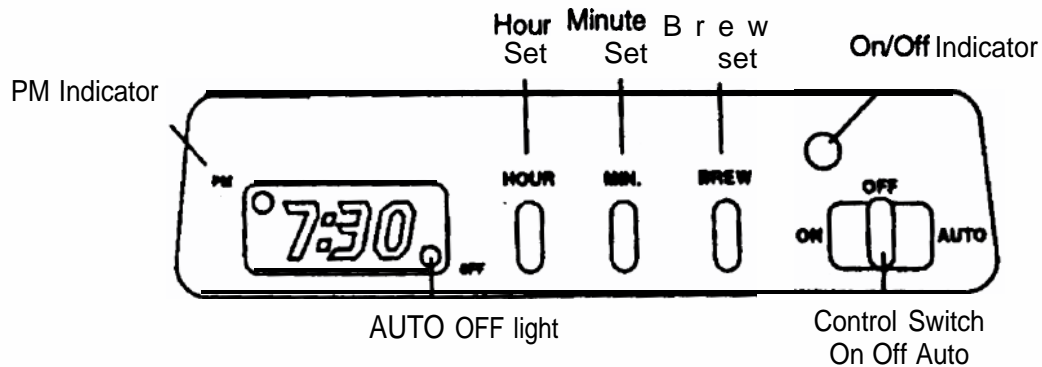
## Diagram Of Parts



## Setting the Clock and Timer

**IMPORTANT:** Please Read Before First Use.

The clock on this model must first be set, before the automatic hot tea maker will operate. This unit has an automatic shut-off after 2 hours.



### To Set the Clock...

1. Slide the control switch to OFF.
2. Plug the power cord into your electrical outlet. The clock display will flash until you set the time.
3. Alternately press and hold the HOUR and MINUTE buttons until you reach the current time. The PM indicator light in the upper left display corner will illuminate to indicate PM time.

### To Brew Automatically at a **Pre-Set** Time...

1. Set **Brewing Time:** Press and hold the BREW button. While holding the BREW button, set the desired brew time with the HOUR and MINUTE buttons. The PM indicator light will illuminate to indicate PM time.
2. Slide the control switch to OFF then AUTO.
3. Follow steps 1 through 7 in 'STEEPING TEA' on page 6.
4. This unit is equipped with a P-hour automatic shutoff. Brewing will begin at the time you have pm-set and the tea will remain hot in the decanter for 2 hours. **Tea should not remain on the warmer plate for more than 2 hours. Tea can develop a film and bitter taste when warmed for more than two hours. Also, tea sitting on the warmer plate for over 2 hours will result in heavy tea staining inside the ceramic tea pot.**

## **IMPORTANT**

### **To Reset Auto Brew at a Pre-Set Time...**

The programmable timer will **NOT** automatically brew the next day if left in the AUTO position after its last use. This is a safety feature. If the AUTO OFF light in the lower right corner of the clock display is illuminated, reset AUTO BREW by sliding the control switch to OFF and then to AUTO.

## **IMPORTANT**

### ***Clean Your Automatic Hot Tea Maker Before Using the First Time!***

Wash ceramic tea pot and lid in mild detergent and water. Rinse each thoroughly. Follow steps 4 through 6 below (with water only) to clean the inside of your automatic hot tea maker.

## ***Steeping Tea***

1. Swing out the brew basket to the right, and insert a 4-cup basket style, Mr. Coffee® brand paper filter (JR100 or JR100NB) into the inner brew basket.
2. Add desired amount of tea according to the tea measurement chart found on page 6. We recommend between 3-5 black tea bags or rounded teaspoons of loose tea. If brewing herbal teas, the amount of tea may need to be increased to reach desired strength.
3. Be **sure the paper filter is properly centered before closing the brew basket into place**. Close the brew basket by swinging the brew basket to the left. Please make sure the brew basket is locked into place.
4. Remove the ceramic tea pot from the warming plate.
5. Fill the ceramic tea pot with enough tap water to make desired amount of tea. For a full pot, fill tap water to about 1" below the rim (**30 ounces**). **Do not exceed 30 ounces**.
6. Remove the ceramic tea pot lid from the water reservoir. Pour the water into the water reservoir. Do **not overfill your water reservoir**. In the opening of the reservoir you will find a knob and a series of spokes. This design prevents the water from splashing when it is poured into the unit. Then rinse the ceramic tea pot with hot water. Place the empty ceramic tea pot onto the warmer plate. Return the ceramic tea pot lid to the recessed area found on top of the water reservoir.  
**NOTE: This hot tea maker has been designed to steep tea at a common serving temperature. Personal taste may vary. If you prefer to have your tea “extra hot”, you can preheat your ceramic tea pot by rinsing the ceramic tea pot with boiling water before placing it on the warmer plate.**
7. Adjust steeping lever. The farther the lever is set to the right the longer the steeping time **and** the stronger the tea. The lever will allow you to adjust the brew cycle time from 8 to 11 minutes for a 30 ounce pot of tea. You may want the steeping lever set to the right when steeping herbal teas.

## ***Steeping Tea continued***

8. Turn your automatic hot tea maker switch ON. The warmer plate will **automatically** start heating the pot to avoid “shocking” the tea once it is dispensed. This is accomplished by a specially designed foot on our tea pot. Do not turn off unit until brewing is complete, and all water has drained from the reservoir. When **tea** stops flowing, the steeping cycle is complete. Tea will be kept warm by leaving the ceramic tea pot on the warmer plate. This unit is equipped with an automatic 2-hour shut-off. **Tea should not remain on the warmer plate for more than two hours. Tea can develop a film and bitter taste when warmed for more than two hours.** When serving tea, remove the ceramic tea pot from the warmer plate. Take the ceramic tea pot lid from the top of the water reservoir and place it on your **ceramic tea** pot. The lid will help keep the tea **warm** when serving. **NOTE: To avoid overheating tea, the ceramic tea pot lid should not be left on the ceramic tea pot when it is resting on the warmer plate.**
9. To clean up, after brew basket has cooled, carefully swing the brew basket out to the right and remove the filter basket and discard the used tea bags or loose tea and filter. Your tea will be kept warm **as** long as it is sitting **on the** warming plate. Always serve tea on a **level** surface. If serving tea on a wood table, place a trivet or hot pad beneath the ceramic tea pot to avoid scratching the surface.
10. To make another pot of tea, wait for the ceramic tea pot to cool down. Then, repeat steps 1 through 7.
11. Be sure to turn your automatic hot tea maker OFF when the ceramic tea pot is empty and you are no longer using your automatic hot tea maker. As with any electrical appliance, you should unplug the power cord when not in use.

### **WARNING**

To avoid risk of personal injury or damage, be sure that the ceramic tea pot is **squarely** centered under the brew basket during brewing cycle. Do not use any Mr. Coffee ceramic tea Pot that has a crack, however small, in the body, handle, spout or bottom . . of the ceramic tea Pot.

### **WARNING**

**BREWED TEA AND LEAVES, BOTH IN BREW BASKET AND CERAMIC TEA POT, ARE VERY HOT. HANDLE WITH CARE TO AVOID SCALDING. IF BREW BASKET OVERFLOWS, OR IF BREW BASKET FAILS TO DRAIN INTO CERAMIC TEA POT DURING BREW CYCLE, DO NOT OPEN OR HANDLE BASKET, UNPLUG AUTOMATIC HOT TEA MAKER, AND WAIT FOR CONTENTS TO COOL BEFORE HANDLING!**

### **SUGGESTED TEA MEASUREMENT.**

#### **TO STEEP**

**6 cups**  
**4 cups**  
**2 cups**  
**1 cup**

#### **TEA BAGS OR LOOSE TEA:**

**3-5 tsp. or 3-5 tea bags**  
**4 tsp. or 4 tea bags**  
**2 tsp. or 2 tea bags**  
**1 tsp. or 1 tea bag**

• Use more or less tea to suit your **taste**.

• You may need to use additional herbal tea bags.

1 level teaspoon = 1 tea bag

1 cup = 5 oz. hot tea

## ***Cleaning Instructions***

Your automatic hot tea maker must be cleaned when you begin to notice excessive steaming or the steeping time increases considerably. This condition is caused by a buildup of lime and mineral deposits from your water. If the pumping action stops before all the water has been pumped out of the machine, then-the appliance requires cleaning.

The frequency of cleaning depends on the hardness of water used. The following table gives the suggested cleaning interval.

### **Using Vinegar:**

1. Pour 30 ounces of undiluted white household vinegar into your automatic hot tea maker. Do **not** exceed 30 **ounces**.
2. Place a 4-cup paper filter into the filter basket and swing the filter basket into place.
3. Plug the power cord into an outlet. Place the empty ceramic tea pot on the warming plate and turn the automatic hot tea maker ON. When the vinegar has flowed through, turn the automatic hot tea maker OFF and let stand for 1 1/2 hour.
4. After 1 1/2 hour, pour the vinegar back into the automatic hot tea maker.
5. Place the empty ceramic tea pot on the warming plate. Turn the automatic hot tea maker ON and let **all** of the vinegar flow through.
6. Discard the vinegar and the paper filter.
7. To flush out all traces of vinegar, pour a ceramic tea pot full of tap water into the automatic hot tea maker, turn it ON, and allow it **all** to cycle through.
8. Discard the water and turn the automatic hot tea maker OFF. Repeat steps 7 and 8.

<b>SUGGESTED CLEANING INTERVAL</b>	
<b>Type of Water</b>	<b>Cleaning Frequency</b>
Soft Water	every 80 brew cycles
Hard Water	every 40 brew cycles

### ***Ceramic Tea Pot Cleaning***

Hard water can leave a whitish mineral deposit inside the ceramic tee pot. Tea discolors these deposits, sometimes leaving a brownish stain inside the ceramic tea pot. To remove these stains, follow these simple steps:

1. Use a solution of equal parts white vinegar and hot water.
2. Let solution stand in ceramic tea pot for about 20 minutes and then discard.
3. Wash and rinse the ceramic tea pot thoroughly using a soft doth. Do not use harsh abrasive cleaners. These will cause scratches which can lead to breakage.

**Ceramic pot is not dishwasher safe.**

## **Types of Teas**

All teas are divided into four basic types - black, green, oolong, and a very rare white, based on how the leaves are processed. Some teas are named after the district they grow; Assam and Darjeeling. Others are named after people: Queen Mary, Earl Grey or Prince of Wales. The Russian Caravan **tea** is named in honor of the route to its trade. Some are named after the flavor which has been added to the tea - such as Jasmine. Others are named after their type, the size of their leaf (Orange PeKoe), a combination of type and size, or after their use. (English Breakfast and Irish Breakfast). Below you will find a list of common teas, their flavor and helpful hints.

Black teas are the most familiar to American drinkers. Examples are: Earl Grey, Assam, Darjeeling, Ceylon Breakfast, English Breakfast, Irish Breakfast, Keemun and Yunnan.

**Earl Grey:** Exceptional fragrance. Flavorful afternoon tea. Served with or without milk.

Assam: Enjoyed any time of the day - especially in the morning. Best served with milk.

Darjeeling: Full bodied. For tea lovers. A blend that can be enjoyed morning or evening. Served without milk and with lemon.

**Ceylon Breakfast:** Blend of Ceylon teas. Milder than English Breakfast or Irish Breakfast. Delicious any time of day. Served with lemon. Good iced.

**English Breakfast:** Full-bodied, robust, richly colored brew. A favorite in the morning. Served with milk and lemon. Good iced.

**Irish Breakfast:** A rich tea, producing a strong thick liquor. Enjoyable on a **cold**, wet afternoon. Served with milk and after a hearty breakfast.

Keemun: The burgundy of teas. Orchid **flavored**. Enjoyed after an Oriental meal.

**Green teas** are a light colored tea, and usually an acquired taste here in the Western world. Examples are: Gunpowder, Bancha and Tencha.

**Gunpowder** Pungent in flavor. Best served after a Chinese meal, after dinner, or on a hot evening.

Oolong teas are partially processed. They are a darker tea. They have a sweet, mellow taste and a heavier body. Examples are: Formosa, Jasmine and Russian Caravan.

Formosa: Like ripened peaches. A cross between green and black tea.

Enjoyed mid-morning, afternoon or evening. Good after a meal. Served without lemon and milk.

**Jasmine:** An exotic tea scented with Jasmine flowers. Enjoyed in the afternoon, after dinner or late evening. Sipped slowly. Served with lemon and no milk.

**Herbal teas** are made up of a variety of plant parts, from leaves and flowers to roots and bark.

Mint; Favorites are lemon mint and peppermint.

**Rose Hips:** Makes a brilliant red tea.

## Questions and Answers

1. **Q. Is my ceramic tea pot dishwasher safe?**  
**A.** No, due to the knuckle guard. The knuckle guard is there to protect your knuckles from the warmed ceramic tea pot.
2. **Q. How long can I leave my tea pot on the warmer plate?**  
**A.** Tea should not remain on the warmer plate for more than 2 hours. Tea can develop a film and bitter taste when warmed for more than 2 hours. The programmable clock/timer has an automatic shut-off after 2 hours.
3. **Q. What is the capacity of the ceramic tea pot?**  
**A.** 30 ounces (6, 5-ounce cups).
4. **Q. What is the capacity of the water reservoir?**  
**A.** Approximately 30 ounces. Do not overfill your water reservoir. Fill your ceramic tea pot with tap water to about 1" below the rim to make a full pot.
5. **Q. How can I make my tea 'extra hot'?**  
**A.** This hot tea maker has been designed to steep tea at a common serving temperature. Personal taste may vary. If you prefer to have your tea "extra hot", please preheat your ceramic tea pot by rinsing the ceramic tea pot with boiling water before placing it on the warmer plate.
6. **Q. How does the steeping lever work?**  
**A.** The farther the lever is set to the right, the longer the steeping time. The lever will allow you to adjust the steeping time from 8 to 11 minutes. You may **want to adjust** the steeping lever to the right when you are steeping herbal teas.
7. **Q. How much tea do you use to brew a 30 ounce pot of tea?**  
**A.** We recommend between 3-5 tea bags or rounded teaspoons of loose tea. If you are brewing herbal teas, the amount of tea may need to be increased to reach a desired strength.
8. **Q. What type of filter do I need to use when brewing loose or bagged tea?**  
**A.** We recommend a 4-cup basket style, Mr. Coffee® brand filter (JR100 or JR100NB).
9. **Q. Are replacement ceramic tea pots available?**  
**A.** Call 1-800-M COFFEE (1-600-672-6333) to order replacement ceramic tea pots. These ceramic tea pots are specifically made for the Mrs. Tea™ Automatic hot Tea Maker units. To avoid risk of personal injury or damage to property, **do** not use **any tea pot other than a Mrs. Tea™ ceramic tea pot as a replacement tea pot with this machine.**
10. **Q. How do I set the clock on this unit? How do I brew automatically at a pre-set time?**  
**A.** Please read thoroughly page 5 'Setting the Clock and Timer'.

## NOTES

## ***Limited Warranty***

Mr. Coffee warrants to the purchaser that the HTMX10 or HTMX20D by Mr. Coffee® (except for cord set and ceramic pot) is free from manufacturer's defects in material and workmanship for a period of one year from the date of original purchase when used in compliance with directions **as** outlined in the manufacturer's instructions, which will constitute reasonable and necessary maintenance by the purchaser.

In case of manufacturer defects in material or workmanship, Mr. Coffee agrees to repair (remedy) a defective automatic hot tea maker without charge. The purchaser's exclusive remedy against Mr. Coffee shall be for the repair or replacement of a defective Mr. Coffee product.

All repairs must be made at the authorized Mr. Coffee Service Center. To locate a Mr. Coffee Service Center, call 1-800-MR COFFEE (1-600-672-6333). Mr. Coffee *shall not be responsible for any repairs performed at any facility which is not an authorized Mr. Coffee Service Center,*

This **warranty** gives you specific legal rights, and you may have other rights which vary from State to State. Any implied warranty is limited in duration to the one year provided in this, the only, expressed warranty. Some States do not allow limitations on how long an implied warranty lasts, so the above limitation may not apply to you.

**In no event shall Mr. Coffee be responsible for incidental or consequential damages, nor damage due to misuse or the use of any unauthorized attachment: nor damage caused by use of an electrical circuit not specified on the Mr. Coffee product.** Some States do not allow the exclusion or limitation of incidental or consequential damages, so the above limitation or exclusion may not apply to you.

Mr. coffee

24700 Miles Road, Bedford Heights, Ohio 44146-1399

A Division of Health o meter, inc.